



## Cancellation of a Business Name

### PERSONAL INFORMATION PROTECTION STATEMENT

Consumer Affairs and Fair Trading (CAFT) will collect personal information from you for the purpose of processing this application. You are required to provide this information by the *Business Names Act 1962*. Failure to provide this information may result in your application not being processed.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other authorised organisations. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to CAFT. You may be charged a fee for this service.

### NO NEW CERTIFICATE IS ISSUED AFTER THIS FORM IS PROCESSED

If you require a new certificate please complete and lodge the certificate request form.

#### Lodging Form

##### In Person:

Only at Service Tasmania outlets

##### By Mail

To the address below

#### Consumer Affairs & Fair Trading Business Affairs Branch

##### Postal Address:

GPO Box 1244  
Hobart TAS 7001

##### Ausdoc Address:

DX 7  
Hobart TAS 7001

##### Telephone:

03 6233 4523

##### Website:

[www.consumer.tas.gov.au](http://www.consumer.tas.gov.au)



Tasmania

**CANCELLATION OF A BUSINESS NAME**

NO FEE

Business Names Act 1962 (Section 12(3))

**This form is only used when all business will cease under a business name.**

We suggest that you not complete this form if the business name is being taken over by other business owners. If the name is being taken over by other owners, you will need to complete a 'Change in Proprietors' form.

Please state your full registered business name and registered number. If you are unsure what your name and number is, please refer to your business name certificate of registration.

**Business Name**

**Registration Number**

**Cancellation Date**

Please state the date you ceased trading under the business name.

The Proprietor(s) of the above registered business name ceased to carry on business in Tasmania on the  day of  20

**Cancellation of the above business name will mean that the undersigned parties will not be able to trade under the business name after this form has been submitted.**

**All proprietors must sign this form before cancellation can be effected.** If a proprietor cannot sign this form for any reason please contact the Business Affairs Branch.

**Signatures**

Full Name or Corporation Name

Signature

Full Name or Corporation Name

Signature

Full Name or Corporation Name

Signature

Full Name or Corporation Name

Signature

**Name of Person lodging form**

Address:

Phone:

Date

In the event of problems arising with this application, the Business Affairs Branch will contact the person lodging this application.

**This form can be lodged** in person at Service Tasmania or posted to Business Affairs Branch: GPO Box 1244, Hobart TAS 7001

Enquires in relation to this form telephone: 03 6233 2225

For further information visit our website at

[www.consumer.tas.gov.au](http://www.consumer.tas.gov.au)

**CANCELLATION**